

Notice of Meeting



Governance and Audit Committee

Monday, 20th August 2007 at 6.30pm

In Committee Room 1, Council Offices,
Market Street, Newbury

Date of despatch of Agenda: Friday 10th August 2007

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Lee McQuade, Policy & Research Officer on (01635) 519685, e-mail: lmcquade@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

Governance and Audit Committee to be held on 20th August 2007 (continued)

To: Councillors: Jeff Beck (*Chairman*), Paul Bryant, Mike Johnston, Irene Neill, Julian Swift-Hook, Tony Vickers (*Vice-Chairman*) and Quentin Webb.

Substitutes: Councillors: Lee Dillon, Owen Jeffery and 2 vacancies.

Guests & Officers: David Holling (Head of Legal & Electoral Services), Ian Priestley (Service Head - Assurance), Andy Day (Interim Head of Policy and Communication), Vicky Wheatley (Policy & Research Officer) and Lee McQuade (Policy & Research Officer).

Agenda

Part I

	Page No.
1. Apologies. To receive apologies for inability to attend the meeting (if any).	
2. Minutes. To approve as a correct record the Minutes of the meeting of this Committee held on 26 th June 2007.	1
3. Declarations of Interest. To receive any Declarations of Interest from Members.	
4. Proposed Changes to the Constitution. <i>Purpose: To consider changes to the Council's Constitution in order to streamline the Council's processes and make them more effective and efficient.</i>	7

Andy Day
Interim Head of Policy & Communication